

# APPLICATION FOR GRADUATION - UNDERGRADUATE

Undergraduate students should file for graduation in accordance with the following schedule:

Graduation Term	Regular Deadline	Late Deadline
Fall Semester	July 1	September 15
Spring Semester	October 1	Last day of fall semester
Summer Session	February 1	April 15

## Schedule for Application for Graduation - Undergraduate

**Note:** If the above dates should fall on a weekend or holiday, the deadline will be at the close of business on the previous working day.

All degree candidates must file an Application for Graduation and Advisement/Program of Study forms from each major and/or minor program, with the Office of Admissions and Records by the deadline date.

Completion of degree requirements is the student's responsibility, and therefore, each student should be familiar with the information and procedures regarding graduation. If a student does not complete all graduation requirements by the end of the term for which she/he files, the student must file a Request for Change of Graduation Date and pay the required fee.

The original graduation check is valid as long as the student remains in continuous attendance and completes the program under the originally stated catalog year. Most students will run a degree audit in myCSUDH.edu. (<https://my.csudh.edu/>) Only students in majors that do not have a degree audit will receive a degree check.

### Faculty Approval

Formal approval by the faculty of the University is required in order for a degree to be awarded.

### Graduation in Absentia

Students who have completed their residency requirements may request approval to graduate from CSU Dominguez Hills upon completion of course work at another regionally accredited institution. Students who do not maintain continuing student status, as defined, but who plan to complete degree requirements at another institution must obtain approval to graduate in absentia in advance; individual courses must be approved by the appropriate program chair. All such work must be completed within two years of the last course taken at CSU Dominguez Hills. Students not fulfilling these conditions will be expected to meet all requirements in effect at the date of their graduation. Forms can be obtained from the Registrar's Office.

### Commencement Exercises

Commencement Ceremonies are held at the end of each spring semester. Students who have completed their degree requirements in the previous fall semester, and those who will complete their course work in the spring or summer semesters, are eligible to participate in the Commencement Ceremony. Students must apply for one of these graduation terms by

April 15th to ensure that their name will appear in the Commencement Program.

After a student applies for graduation, a Commencement Participation link will be available in their student portal under "Important Student Links." Students must register through this link by April 15th to participate in the Spring Commencement Ceremony.

Dates are subject to change and will be updated on the Commencement website at [www.csudh.edu/commencement](http://www.csudh.edu/commencement) (<http://www.csudh.edu/commencement/>)

Diplomas will be mailed to students after verification of completed academic requirements as been completed.