

GRADUATE EDUCATION

Master of Education Program Learning Outcomes (<https://catalog.csudh.edu/program-learning-outcomes/education/master-arts-education-learning-outcomes/>)

College of Education

Division of Graduate Education

Master of Arts - Education

School Leadership Program Option

Master of Science Counseling Learning Outcomes (<https://catalog.csudh.edu/program-learning-outcomes/education/master-science-counseling-learning-outcomes/>)

Credentials

Administrative Services

Preliminary

Professional

Certificates

Higher Education Administration and Leadership

Faculty

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Department Office: COE 1410, (310) 243-3524

Emeriti Faculty

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Program Description

The Graduate Education Program is designed to provide knowledge and understanding of the basic foundations and theories of education, as well as advanced training in specific fields. The curriculum blends theory and practice to prepare students for advancement within their chosen field in education, public service or private industry.

The comprehensive program at CSU Dominguez Hills includes a Master of Arts degree, a Master of Science degree, Credential Programs and a Certificate program. In two instances, master's programs and credential programs may be combined.

Features

The Graduate Education curriculum is designed to meet the needs of full-time working professionals by offering a full program of courses in the late afternoon and evening. Courses are offered so that degree requirements may be completed over a period of one to four years depending on the program. Each student works closely with an advisor to plan a program that meets the individual needs of the student. The urban location of the University provides a unique opportunity for working with a diverse cultural and ethnic population in classes and in field experiences.

Academic Advisement

Students will work with an advisor when they are admitted to the Division of Graduate Education for a specific program (master's degree, credential, or certificate). Students who are uncertain about which program best meets their professional goals may meet with the department chairperson to discuss the range of options.

Students must confer with their advisor each semester prior to registration to insure that they are taking the appropriate course work in the proper sequence.

Requirements for Admission to the Graduate Programs in Education

Admission as a classified graduate student in education requires:

- Admission to the University.
- A baccalaureate degree from a regionally accredited college or university.
- SLP: A minimum of a 3.0 grade point average for the last 60 units of upper division course work attempted, or a Miller's Analogies Test (MAT) score of 400 or above in lieu of the 3.0 GPA.
- PPS and HEAL: A cumulative GPA of 3.0.
- A separate program application for the desired Graduate Education program. Must include a copy of all transcripts to the College of Education Student Services Center. Students can find the applications at: <https://www.csudh.edu/coe/forms/>.
- Three letters of recommendation from individuals who can evaluate the applicant's potential for graduate study. Exception: School Leadership Program Option requires two letters of recommendation, one from the applicant's site supervisor, or principal, or designee.
- Completion of Graduation Writing Assessment Requirement (GWAR). (MA only)
- The School Leadership Program and Higher Education Leadership Certificate require a typed Statement of Purpose as part of the application.

Admission Procedures

Application deadline for the School Leadership Program is June 1st. Dates are subject to change.

All prospective graduate students, including CSU Dominguez Hills graduates, must do the following:

1. Apply for graduate admission to the university through Cal State Apply.
2. Submit two sets of official transcripts from all colleges and universities attended other than CSU Dominguez Hills to the CSU Dominguez Hills Admissions Office.
3. Must complete a separate program application for the desired Graduate Education program. Must include a copy of all transcripts to the College of Education Student Services Center. Students can find the applications at: <https://www.csudh.edu/coe/forms/>. A decision regarding admission will be made upon completion of university and program admission requirements.

Classified Standing

Students who satisfy all the requirements of program admission will be admitted with Classified Standing. Students accepted with Conditional

Standing will have a semester to meet the conditions for Classified Standing. Upon completion of specified conditions, students must request that a Postbaccalaureate/Graduate Change of Objective form be filed by their advisor on their behalf.

Degree Requirements

The Master of Arts Degree in Education requires completion of 30 units or more of course work with a minimum 3.0 grade point average. A minimum of 21 semester units must be completed in residence. Courses taken previously may be used to meet the course content requirements of a graduate program if they have been completed within the seven years immediately preceding the completion of the requirements for the degree or credential. However, no courses may apply toward the required number of units of approved graduate work that have been used to meet the requirements of another degree.

Students may take up to seven years to complete the course work, including exams. Course work that does not meet the seven-year deadline will have to be repeated and/or replaced by other courses with the approval of the program advisor.

A Graduation Writing Assessment Requirement must be met by all students prior to classified standing. This requirement can be met on the CSU Dominguez Hills campus by obtaining one of the following:

- A baccalaureate degree from an accredited college or university in the United States.
- A baccalaureate degree from an accredited non-US institution where English is the primary language of instruction.
- Graduate students who earned a 4 or above on the analytical writing component of the Graduate Record Examinations (GRE) or the Graduate Management Admission Test (GMAT).
- Students from a baccalaureate program offered in non-English speaking university settings can qualify to enter a graduate program by meeting one of the following options: take the Test of English as a Foreign Language (TOEFL) and achieve a score of: 550 (paper-based); 80 (internet-based); 213 (computer-based); or achieve an International English Language Testing System (IETLS) score of 6.5.

In addition to the major requirements, students must meet all university requirements for the master's degree. Students should consult the section of the catalog entitled "Requirements for the Master's Degree (<https://catalog.csudh.edu/general-information/graduate-degree-postbaccalaureate-studies/>)."

Completion of Degree

1. Complete an approved program of 30 units or more of course work and meet specific GPA requirements.
2. Pass a comprehensive written examination. After completion of all course work or during the last semester of course work, the M.A. degree candidate may apply to take the comprehensive examination. There is only one retake opportunity.

Master of Arts in Education

Requirements for the Master's Degree

School Leadership Program Option (32 units)

A. Core Courses (6 units)

- GED 500 Research Methods in Education (3)
GED 501 Seminar in Learning and Development (3)

B. Required Courses (26 units)

- SLP 550 Induction Preliminary Leaders (2)
SLP 551 Visionary Leadership (3)
SLP 552 Instructional Leadership (3)
SLP 553 Organizational Leadership and Resource Management (3)
SLP 554 Collaborative Leadership (3)
SLP 555 Ethical Leadership (3)
SLP 556 Political, Social, Economic, Legal and Cultural Leadership (3)
SLP 557 Post-Assessment, Preliminary Leadership (2)
SLP 560 Fieldwork A, Preliminary Leadership (2)
SLP 561 Fieldwork B, Preliminary Leadership (2)

Administrative Services Credential

The School Leadership Program at CSU Dominguez Hills provides the two CTC-required pathways for Administrative Services Credentials in California. These pathways prepare educators for leadership positions in elementary and secondary schools, and certain district level positions. The School Leadership program is comprised of two tiers. The first tier, the Preliminary Administrative Services Credential, authorizes service in positions serving preschool, K-12, and adults. The second tier is for those holding a Preliminary Administrative Services Credential and employed in an administrative position. Candidates are expected to enroll in this program, called the Clear Administrative Services Credential within 120 days of beginning service on their Preliminary Administrative Services Credential.

Preliminary Administrative Services Credential (26 units)

Admission Requirements

1. Five years full-time teaching experience in a public, or private school, or five years of experience in pupil personnel services.
2. A 3.0 grade point average in the last 60 units of college work, a score of 500 or better on the MAT or a score of 300 or better on the GRE, General Aptitude Test.
3. Have passed the California Basic Education Skills Test (CBEST).
4. Possession of a valid California Teaching Credential or Pupil Personnel Services Credential.
5. Attendance at orientations and two confidential recommendations, one from the applicant's site supervisor.

Pre-Admission Disclosure for Academic Programs Leading to Licensure or Credentialing

Admission into programs leading to licensure and credentialing does not guarantee that students will obtain a license or credential. Licensure and credentialing requirements are set by agencies that are not controlled by or affiliated with the CSU and requirements can change at any time. For example, licensure or credentialing requirements can include evidence of the right to work in the United States (e.g., social security number or tax payer identification number) or successfully passing a criminal background check. Students are responsible for determining whether they can meet licensure or credentialing requirements. The CSU will not refund tuition, fees, or any associated costs, to students who determine subsequent to admission that they cannot meet licensure or credentialing requirements. Information concerning licensure and credentialing requirements are available from the **College of Education Dean's Office: COE 1490 - (310) 243-3510**.

Requirements

A. Required Courses (26 units)

- SLP 550 Induction Preliminary Leaders (2)

SLP 551 Visionary Leadership (3)
 SLP 552 Instructional Leadership (3)
 SLP 553 Organizational Leadership and Resource Management (3)
 SLP 554 Collaborative Leadership (3)
 SLP 555 Ethical Leadership (3)
 SLP 556 Political, Social, Economic, Legal and Cultural Leadership (3)
 SLP 557 Post-Assessment, Preliminary Leadership (2)
 SLP 560 Fieldwork A, Preliminary Leadership (2)
 SLP 561 Fieldwork B, Preliminary Leadership (2)

Additional requirements for Preliminary Administrative Services Credential
 Must receive a B or better in each credential course.

The CTC requires successful passing of the California Administrative Performance Assessment as an additional requirement.

Clear Induction Administrative Services Credential (14 units)

Admission Requirements

1. Possession of a valid California Preliminary Administrative Services Credential.
2. A position that is 100% out of the classroom, and requires a preliminary administrative services credential.

Authorization

This credential authorizes the holder to serve as a superintendent, deputy superintendent, assistant superintendent, principal, assistant principal, supervisor, consultant, coordinator director, dean, instructional specialist, or in an equivalent or intermediate level administrative position.

Courses below must be repeated for a total of 14 units.

Required Courses

SLP 580 Professional School Leadership: Pre-Assessment, Induction (2)
 SLP 581 Principles of Professional Administrative Practice: Six Themes (3)
 SLP 582 Professional School Leadership: Post-Assessment (2)

Higher Education Administration and Leadership (HEAL) Graduate Certificate (12 units)

The Graduate Certificate in Higher Education Administration and Leadership, a two academic semester program, consists of these courses (12 units) that encompass four fundamental areas of higher education administration: leadership, law, finance, and diversity. The four 3-unit each courses will be offered over a period of two semesters. The proposed sequence of course offerings will ensure logical progression of student learning and experience over the course of one year.

The Graduate Certificate in Higher Education Administration and Leadership commences each semester. Students may apply for the Graduate Certificate in Higher Education Administration and Leadership program for fall or spring semester, consistent with the university and College of Education deadlines and admission requirements for graduate certificate programs.

Requirements and Application to the Program

The following items are required for the application to be reviewed for admission to the Graduate Certificate in Higher Education Administration and Leadership:

- Statement of purpose/interest (2 page maximum)
- Program application
- Professional resume
- Eligibility/transcripts: Applicants to the program must have a bachelor's degree from an accredited institution with a minimum 3.0 GPA
- Three professional recommendation letters
- Prior work experience within higher education institutions (2/4 year colleges and universities) and/or closely affiliated organizations.
- There are no other pre-requisites

Requirements for Continuous Enrollment in the Program

- Students must complete all required courses with a grade of "B" or higher.
- Students must complete all of the program/course requirements for the certificate within two years.
- Students must adhere to all ethical and professional standards required by the university and the American Associate of University Administrators. Candidates must, at all times, demonstrate high quality interpersonal skills with faculty, staff, fellow students, and others in their interactions and communication. If candidates fail to meet these requirements, they are subject to disqualification from the program.

Required Courses (12 units)

GED 550 Leadership in Higher Education (3)
 GED 551 Legal Issues in Higher Education (3)
 GED 552 Higher Education Finance (3)
 GED 553 Diversity and Inclusion in Higher Education (3)